

Course Name : Administrative Law							
Course Code	Course Type	Regular Semester	Lecture (hours/week)	Seminar (hours/week)	Lab. (hours/week)	Credits	ECTS
LAW 216	N/A	Spring	3.00	2.00	0.00	4.00	6.00
Lecturer		Aranit Qinami, Msc					
Assistant		Artur Hasanbelliu, Msc					
Course language		Albanian					
Course level		Bachelor					
Description		The course "Administrative Law" studies the organization and functioning of the basic rules of state administration in the process of decision-making and administrative review proceedings. This course examines the basic elements of this proceeding by providing detailed concepts on the mode of action, collegial organization, a quorum during the review and decision-making, the way of the completion of the proceedings etc.. Also a special place in the study of this subject has research of some of the main bodies of the public administration that perform key functions of the state in internal and external control.					
Objectives		The course assumes to provide a full understanding of the forms of activity and the control of the bodies as well as the on the way and types of occurrence of their administrative willingness. In particular the Course provides detailed information on some of the most important bodies of public administration aiming to acquaint students with the basic principles of formations, operations and various administrative problems they reveal in practice. A further important goal of this course is the recognition of the students with the basic principles of state willingness forms, focusing particularly on general knowledge materials about administrative act and the resolution that was done by administrative and judicial practice for administrative disagreements.					
Core Concepts							
Course Outline							
Week	Topic						
1	Introduction to the administrative law						
2	Public Administration in the Republic of Albania; Basic concepts of administrative bodies:						
3	General principles of the functioning of the Public Administration. Legality, equality, discretion, proportionality, etc.						
4	General principles of the functioning of the Public Administration. Ethics and un-biasness on the public administration						
5	Right to information and consultation. Data protection and confidentiality.						
6	State administration. Organs of the central power and independent organs.						
7	Organs of local government and administrative control bodies: their legal status; Public Entities; Armed Forces						
8	Midterm Exam						
9	Civil Service						
10	Administrative procedure: phases of administrative procedure.						
11	Forms of activity of public organs: their characteristics. Administrative act, its features. Administrative contract and other administrative actions.						

12	Validity of the administrative act; Invalidity of the administrative act;
13	Review of the administrative activity – focus on the administrative act; Constitutional Review of the normative administrative act; Reform of the judicial administrative review of administrative activities
14	Administrative misdemeanors and its elements
15	Administrative justice
16	Final Exam
Prerequisites	The student must attend the course at a minimum rate of 75%.
Literature	• Eralda (Met-Hasani) Çani, Përmbledhje ligjesh të së drejtës administrative, 2017 • Sokol Sadushi, E drejta Procedurale Administrative”, Tiranë 2017
References	• Eralda Methasani, Kuptimi i administratës publike sipas legjisllacionit të vendit tonë, Studime Juridike, Fakulteti i Drejtësisë, Universiteti i Tiranës, Dhjetor 2007 • Eralda (Methasani) Çani, Etika në administratën publike, Studime Juridike, Fakulteti i Drejtësisë, Universiteti i Tiranës, Nr. 1, 2011 • Eralda Methasani, Enti Publik: risi e legjisllacionit te vendit tone, Trajtime Juridike, Shkolla e Magjistraturës, Mars 2003 • Zaganjori, Anastasi, (Methasani) Çani, Shteti i së Drejtës në Kushtetutën e Republikës së Shqipërisë, Adelprint, Tiranë, 2011 • Zaganjori, (Methasani) Çani, Alimehmeti, Shteti i së Drejtës dhe qeverisja vendore, Tiranë, 2013 • Eralda (Met-Hasani) Çani, Studim Doktorature mbi Këshillin e Ministrave, Biblioteka e Fakultetit të Drejtësisë, UT, Tiranë, Tetor, 2008 • Alma Faskaj (Vokopola), Procedimi administrativ, studime doktorature, Tiranë, 2013 • Sokol Sadushi, Gjykata Kushtetuese dhe Kontrolli Ligjor për Administratën, Tiranë, 2014 • Eralda (Methasani) Çani, Heshtja administrative si vendimarrje administrative, Studime Juridike, Nr. 4, Shkolla e Magjistraturës, RSH, dhjetor 2014 • Eralda (Methasani) Çani, Administrative Law in Albania, in Scarciglia ed., Administrative law in the Balkans: case studies off Comparative Administrative law in Albania, Bulgaria, Croatia, Serbia, and Slovenia, Quaderni Giuridici del Ipartimento di Scienze Politiche e Sociali dell'Universita di Trieste, CEDAM, 2012 • Zgjerimi i Juridiksionit gjyqësor administrativ, tendencë në vijimësi e legjisllacionit dhe jurisprudencës shqiptare, Jeta Juridike, Shkolla e Magjistraturës, Nr. 3, Viti XII, Tiranë, 2012 • Eralda (Methasani) Çani, E drejta për t'u ankuar në shërbimin civil dhe efektet e saj, Revista 'Avokatia', botim i Dhomës Kombëtare të Avokatisë, Nr. 2(i), Viti I i botimit, prill 2012. • Eralda (Methasani) Çani, Ankimi ndaj vendimarrjes administrative, efektet e ankimit dhe qëndrime kushtetuese mbi aksesin në gjykatë: ankimi i subjekteve private ndaj vendimarrjes në sistemin doganor, Revista Shqiptare Social Ekonomike / Albanian Socio-Economic Review, ACER, Viti i XVIII, Numri 2 (66) 2011. • Eralda (Methasani) Çani, Legal Regulation of Administrative Misdemeanours: European Principles and the Case of Albania [Rregullimi ligjor i kundërvajtjeve administrative: parime evropiane dhe rasti i Shqipërisë], International Journal of Innovation Sciences and Research Vol.4, Nr. 3, fq. 105-112 Mars 2015. (faqe interneti: http://ijisr.gmferd.com/sites/default/files/issues-pdf/056.pdf)
Course Outcome	
1	Enabling students to understand the scope of application of administrative law in the country
2	Training the students in understanding of the concepts of administrative law and their proper implementation : to enable them to understand and apply the legislation of administrative law in the country , one of the legislation more usable and referred to the work of any physical instead of legal
3	Transmiting to students the sense of protecting the public interest and the interest service correctly by the public administration
4	Enabling students to use practically legal mechanisms of administrative law in the protection of legal interests of persons who enter into a relationship with the public administration in the country

Course Evaluation			
In-term Studies	Quantity	Percentage	
Midterms	1	30	
Quizzes	1	10	
Projects	0	0	
Term Projects	0	0	
Laboratory	0	0	
Class Participation	0	0	
Total in-term evaluation percent			40
Final exam percent			60
Total			100
ECTS Workload (Based on Student Workload)			
Activities	Quantity	Duration (hours)	Total (hours)
Course duration (Including the exam week: 16x Total hours of the course)	16	5	80
Study hours outside the classroom (Preparation, Practice, etc.)	14	3	42
Duties	0	0	0
Midterms	1	10	10
Final Exam	1	20	20
Other	0	0	0
Total Work Load			152
Total Work Load / 25 (hours)			6.08
ECTS			6.00